



**南侨小学**  
**NAN CHIAU PRIMARY SCHOOL**  
 50 Anchorvale Link, Singapore 545080  
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 E ncps@moe.edu.sg  
 www.ncps.moe.edu.sg



23rd October 2019

**INFORMATION SHEET ON SCHOOL BUS SERVICES FOR YEAR 2020**

Dear Parents

Introduction

Currently, the school appoints one or more school bus operators to help parents make transport arrangement for their children. The school will invite proposals from operators registered with the Government Electronic Business Centre (Gebiz) and select the operators who can deliver the services required and have submitted the most competitive prices in term of base fare. Parents will then engage the appointed bus operators to agree on the actual bus fare, taking into account the distance, route and other factors such as the seating capacity of the bus. The contract period is normally about 2-3 years. When the contract expires, the school will go through the procurement process again.

Enhanced Process

The school has enhanced the process under the MOE School Bus Service Pilot Project which will take effect from 1<sup>st</sup> January 2020.

The annual bus fares will be payable over 9 months in a school academic year. The collection months are January, February, March, April, May, July, August, September and October. There will be no collections for the months of June, November and December. Please refer to the illustration in Appendix A.

School Bus Operator for 2020

2. We are pleased to inform you that the school has appointed **Poh Lee Bus Transport Pte Ltd** for the period of **2** years from **1<sup>st</sup> Jan 2020 to 31<sup>st</sup> Dec 2021** to provide the following services:
  - a. Daily School Bus Services (i.e. for sending pupils from home to school and vice versa); and
  - b. Bus Services for After School and Co-Curricular Activities (i.e. sending pupils home from school after enrichment programmes, remedial classes, consultation sessions or CCA).
3. Parents who are interested in taking up the school bus services in 2020, please complete the attached request form and forward it to the bus operator or the liaison officer directly by 31<sup>st</sup> October 2019.

<b>Poh Lee Bus Transport Pte Ltd</b>		Tel No : 68629691
1 <sup>st</sup> Liaison Officer	Ms Susan	9069 3357
2 <sup>nd</sup> Liaison Officer	Ms Shirley	9107 3066
Email Address	<b>smile@pohleetransport.com.sg</b>	



**School Bus Fares**

4. Parents may discuss their requirements directly with the bus operators to agree on the actual bus fares based on the 'Not to Exceed' Price.
5. The tables below show the 'Not to Exceed' Prices for both the daily school bus services and services for after school activities:

**A. Daily School Bus Services (i.e. for sending pupils from home to school and vice versa)**

Distance	Up to 15 seaters		>15-30 seaters		>30 seaters	
	1 way	2 way	1 way	2 way	1 way	2 way
Up to 2km	\$150	\$160	\$150	\$160	\$150	\$160
>2 – 4km	\$200	\$210	\$200	\$210	\$200	\$210
>4 – 6km	\$220	\$240	\$220	\$240	NA	NA
>6 – 8km	\$260	\$280	\$260	\$280	NA	NA
>8 – 10km	\$310	\$330	\$310	\$330	NA	NA
>10 – 12km	\$330	\$350	\$330	\$350	NA	NA
Any Other Remarks	For distance between <b>8km to 12km</b> , bus operator covers <b>ONLY</b> the following areas: <b>Pasir Ris, Tampines, Simei, Ang Mo Kio and Yishun</b>					

**B. Bus Services for after school activities (i.e. sending pupils home from school after enrichment programmes, remedial classes, consultation sessions or CCA).**

Distance	Up to 15 seaters	>15-30 seaters	>30 seaters
Up to 2km	\$6	\$4	NA
>2 – 4km	\$7	\$5	NA
>4 – 6km	\$10	NA	NA
>6 – 8km	\$10	NA	NA
>8 – 10km	\$10	NA	NA
>10 – 12km	\$12	NA	NA
Any Other Remarks	Price quoted is based on per trip basis. <b>On any day</b> , bus operator need a <b>minimum of 10 pupils within 4km</b> to provide the services.  For areas beyond 4km, parents have to approach them for arrangement; subject to the availability of drop off location.		



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6. For students staying beyond the maximum distance range, parents may approach the bus operator directly for further discussion.

### Other Information

7. We would like to highlight the following:

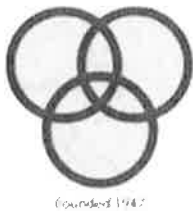
- a. The school bus service is provided for trips to and from the school before and after official school hours as follows:
  - i. Daily school timing: 7.30am to 1.30pm
  - ii. Latest arrival time in school: 7.00am
  - iii. Latest departure time from school: 1.45pm
- b. It is the parent's responsibility to pay the monthly bus fare directly to the bus operator by **1<sup>st</sup> of every month**.
- c. The annual bus fares will be collected over 9 months in January, February, March, April, May, July, August, September and October. There will be no collections for the months of June, November and December. School bus services will still be provided on every school day in the months of June and November.
- d. Parents are advised to take note of the operator's termination clause.

### Feedback

8. The school will continue to seek feedback from parents periodically. Parents may also provide feedback directly to the school. The information gathered will help the school in assessing the appointed bus operators' performance and decide whether to renew their contracts or go through the proposal invitation process to appoint new operators.
9. For any feedback concerning the service standards and behaviour of the bus drivers/attendants, parents may contact the school's office at 6489 7905

Thank you.

Mdm Mae Quah  
Principal



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## Appendix A



This example compares 12-months and 9-months payment schedule based on an annual fare of \$1,440.



Month	12-months		9-months	
<b>Jan</b>	\$240	Pay Dec fare in advance	\$160	Payments are spread equally over 9 months
<b>Feb</b>	\$120		\$160	
<b>Mar</b>	\$120		\$160	
<b>Apr</b>	\$120		\$160	
<b>May</b>	\$240	Pay Jun fare in advance	\$160	
<b>Jun</b>	0		0	
<b>Jul</b>	\$120		\$160	
<b>Aug</b>	\$120		\$160	
<b>Sept</b>	\$120		\$160	
<b>Oct</b>	\$240	Pay Nov fare in advance	\$160	
<b>Nov</b>	0		0	
<b>Dec</b>	0		0	
<b>Total</b>	<b>\$1,440</b>		<b>\$1,440</b>	

Benefits of 9-month payment schedule:

- No advance payment is required for the month of Dec, Jun and Nov.
- Bus fare is paid over 9 equal payments.
- Pay as use basis.